



COALITION KAIZEN: FREQUENTLY ASKED QUESTIONS

What is the Coalition Kaizen?

The Coalition Kaizen is a survey of members that measures a coalition's ability to implement the *essential processes* and the Strategic Prevention Framework. The Coalition Kaizen helps community partnerships continuously improvement their work.

How is a Coalition Kaizen conducted?

The National Guard facilitates the survey which is conducted during the course of a normal coalition meeting. "Clickers" are used so that all responses are anonymous. Questions are projected for the whole group to see as are the results which are available several minutes after the survey is complete.

What do the results look like?

The Kaizen process produces a one-page diagnostic along with supporting reports that provide more detail and recommendations. The one page diagnostic highlights coalition strengths in green, caution areas in yellow, and weaknesses in red. This allows for easy interpretation of results. Coalitions can quickly celebrate strengths and make plans to improve weaknesses.

How can I use the results?

The Kaizen results can be used in many ways including: to help your coalition create a capacity development plan; to provide the data for grant or scholarship applications; and to allow your team to track progress over time.

Coalition Process SPF Report				
	Completed: Measures if the task has been completed by your coalition.	Participation: Measures the extent to which members were involved in the task.	Consensus: Measures how much members agree with the decisions made in the work.	Unity: Measures if the members have bought into decisions or plans to be made.
Assessment & Planning				
Mission Statement	Green	Yellow	Green	Green
Goals/Objectives	Green	Yellow	Green	Green
Problem Analysis	Green	Yellow	Green	Green
Logic Models	Yellow	Grey	Grey	Red
Action Plan	Green	Yellow	Green	Yellow
Capacity				
Clearly Defined Structure	Green	Green	Grey	Green
Clearly Defined Roles	Green	Green	Grey	Green
Technical Assistance	Green	Green	Red	Green
Implementation				
Community Change	Green	Yellow	Grey	Grey
Services Provided	Green	Green	Grey	Grey
Activities	Green	Yellow	Grey	Grey
Evaluation				
Evaluation Plan & Data	Green	Yellow	Green	Green
Community Level Indicators	Green	Grey	Grey	Green
Sustainability				
Sustainability Plan	Green	Yellow	Green	Green
Cultural Competency				
Not Assessed	Grey	Grey	Grey	Grey

How is the Coalition Kaizen different from other surveys and tools?

The Coalition Kaizen is unique in important ways.

1. Members are asked about their own behavior over the past year rather than about their perceptions of overall coalition functioning.
2. The survey is specifically designed to assess coalition implementation of the twelve *essential processes* research suggests are needed to achieve outcomes.
3. The survey measures consensus and participation at each step.
4. The survey measures the usefulness of key coalition planning products.

Why is it called “Kaizen?”

The term “Kaizen” is taken from the Japanese management approach to continuous process improvement. It is hoped that coalitions will regularly assess their current strengths and weaknesses and identify opportunities to improve. By repeating this cycle coalitions can measurably increase their capacity over time.

What does it cost?

The Coalition Kaizen is free to any coalition working to reduce substance abuse.

Is the Coalition Kaizen available in my state?

